

# Padthaway School Code of Conduct

At our school we believe students and staff have the right to be in a safe, caring and successful learning and teaching environment.

All people have a responsibility to ensure everybody's right to:

- ⇒ be safe
- ⇒ to learn
- ⇒ be treated with respect and care.

Our code of behaviour is a partnership between students, staff and parents/caregivers. Every individual is responsible for his or her own thinking and behaviours.

Our Code of Conduct for the classroom, yard and bus focuses on:

## **TREATMENT OF PEOPLE**

All people in our School community have the right to be treated fairly, with respect and care being a guide to the way we do things.

## **SAFETY AND MOVEMENT**

We will take care when using all equipment, to keep ourselves and others safe. We will move in a safe way both indoors and outdoors.

## **COMMUNICATION**

We will speak with others using a respectful tone of voice and using language that does not offend others. Everyone has the right to express their opinion and we need to listen to each other, and then think about what we hear.

## **CONFLICT RESOLUTION**

We will resolve our problems in a calm manner and if needed, we will ask for help from an adult.

## **LEARNING**

We all have the right to learn in a safe environment and will come to school aiming to do our best. We respect that teachers have a right to teach and we all have a responsibility to learn.

**Each class will negotiate their own set of expectations using whole School agreed principles.**

## **Consequences of inappropriate classroom behaviour will be:**

- Step 1:** A reminder about expectations from teacher is issued
- Step 2:** A warning about behaviour from the teacher is issued
- Step 3:** 2<sup>nd</sup> warning issued. Student removed to time out to complete a behaviour sheet. This is discussed and signed by parents and Principal. The student phones home, informing of misbehaviour, then student completes work as usual. Parent discusses with teacher about misbehaviour and consequence.
- Step 4:** Internal or home suspension is determined. Student's return to class is negotiated. Principal to discuss what help the child needs to change their behaviour.

Steps may be bypassed in extreme cases such as:

- physical violence
- vandalism
- harassment
- verbal abuse (including swearing)
- stealing
- non-compliance.

**TAKE HOME** is an emergency option the School will use if a child is unwilling or unable to comply with the Behaviour Code.

**Consequences of inappropriate yard behaviour will be managed in these ways:**

- Most unacceptable yard behaviours will result in consequences that are immediately applied. If students choose to exhibit any behaviours that could lead to legal action then the following process will be implemented:
  - ⇒ 1<sup>st</sup> time: sit-out in specified area
  - ⇒ 2<sup>nd</sup> time: as above, meet with Principal to discuss behaviour, parents informed
  - ⇒ 3<sup>rd</sup> time: as above, child withdrawn from play and individual program negotiated, parents asked to contact the school.

**Consequences for unsafe and inappropriate behaviour on the bus will be:**

- Refer to Bus Policy and Additional Information

**GRIEVANCE PROCEDURES**

- Refer to Education Complaints Policy and Additional Information

**ACKNOWLEDGMENT OF RESPONSIBLE BEHAVIOUR**

We believe that the recognition and encouragement of responsible behaviour is the most effective way to develop positive behaviour in all students. In our school we acknowledge responsible behaviour through such things as:

- Stamps and stickers
- Merit Certificates acknowledged in the newsletter
- Negotiating choices and privileges
- School Notice Board and Assemblies
- Recognition from other teachers and classes
- Verbal and written encouragement.